

Civil Trades Certification Application Form¹

Employer Details

Company: _____

Contact Name: _____

Job Title: _____

Billing Address: _____

Phone: _____

Mobile: _____

Email: _____

Is your organisation a member of The Civil Contractors Association of New Zealand? Yes No

Candidate Details

Name: _____

Home Address: _____

Phone: _____

Mobile: _____

Email: _____

Gender: Male Female

Date of Birth: _____

Certification Details

Please indicate below the certifications being applied for:

Civil Trades Certification in Road Construction and Maintenance with Endorsements in:

Tick below

Concrete (Non-structural)	
Road Maintenance	
Earthworks	
Road Construction	

Civil Trades Certification in Road Surfacing with Endorsements in:

Tick below

Bituminous Spraying Operations	
Bituminous Mixes Operation	
Binder Manufacturing Operation	
Bituminous Mixes	
Chipseal	
Slurry	

¹ See Process for Applying for Trade Certification at www.civiltrades.co.nz

Civil Trades Certification in Pipeline Construction & Maintenance with Endorsements in:

Tick Below

Trenched	<input type="checkbox"/>
Trenchless	<input type="checkbox"/>
Water	<input type="checkbox"/>
Wastewater & Stormwater	<input type="checkbox"/>

Applying for Civil Trades Certification through:

Tick one only

Standard process (applicant will need to already hold an approved Level 4 qualification)	<input type="checkbox"/>
RCC Process (applicant wishes to obtain level 4 qualification at the same time as the Civil Trade Certification)	<input type="checkbox"/>

Attachments for the Standard Process

Must tick all boxes

1. Copy of NZ Certificate (Level 4) on one of the Approved Qualifications	<input type="checkbox"/>
2. Documented evidence of 8000 hours of practical work experience (e.g Practical Experience Portfolio)	<input type="checkbox"/>
3. Letter of recommendation from employer	<input type="checkbox"/>
4. Letter of recommendation from referee outside trainees employer's organisation	<input type="checkbox"/>

OR
Attachments for the RCC Process

Must tick all boxes

1. Copy of Connexis Training Agreement for one of the Approved Qualifications	<input type="checkbox"/>
2. Preferred Civil Trade Evaluator _____	<input type="checkbox"/>
3. Documented evidence of 8,000 hours of practical work experience (e.g Record of experience <u>OR</u> CV, summarising general civil industry experience and the identification of projects within the specialisation sector for which the applicant is seeking registration)	<input type="checkbox"/>
4. NZQA Record of Achievement	<input type="checkbox"/>
5. Letter of recommendation from employer	<input type="checkbox"/>
6. Letter of recommendation from referee outside applicant's employer's organisation	<input type="checkbox"/>

Signatures
Employer representative (signed on behalf of the employer)

We agree to support this Trade Certification application and we agree to be responsible for the application fee of

\$_____

Employer Representative Name (please print)	Signature	Job title

Candidate
Connexis (Customer Service Account Manager)

Candidate Name (please print)	Signature	CSAM name & signature

In signing this, the Applicant agrees that the Infrastructure ITO and Civil Trades Board may use the Applicant's name and image in promotional material online and/or in print.

[] Please tick if you do NOT wish your name and image to be used.

(Document version 3: April 2017)