

LEVEL 5 CONTRACT MANAGEMENT



NEW ZEALAND CERTIFICATE IN INFRASTRUCTURE WORKS (CONTRACT MANAGEMENT)

NZQA REF: 2618 46 credits

Gain the practical skills and knowledge to effectively interpret and manage infrastructure works contract documents.

CONEXIS

qualify for success





L5

CONTRACT MANAGEMENT

WHICH SKILLS DOES IT COVER?

Carrying out contract estimating, tendering and other contractual procedures:

- Safety and quality assurance
- Recommending a bid/no bid decision for an infrastructure works contract
- Performing estimating for an infrastructure works contract
- Preparing and submitting a tender
- Completing the requirements for a preferred infrastructure works contract tender

INTERPRETING AND MANAGING INFRASTRUCTURE WORKS CONTRACTS:

- Understanding the types of contracts used for infrastructure works
- Interpreting the components of contract documents and identifying the information required to deliver on a contract
- Understanding relationship management pertaining to the contract
- Applying knowledge of bid methodology and cost structure to contract planning
- Developing, monitoring and reporting on the progress of the contract (including schedules, financials, KPIs, risk monitoring, engaging in box meetings)
- Negotiating and managing a subcontractor agreement
- Communicating with clients on contract management matters
- Producing close out documentation

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WHO IS THIS QUALIFICATION FOR?

This qualification is suitable for people who have elected to progress into a contract management role within the Infrastructure Works Industry and can apply their skills and knowledge across a diverse range of sectors, including:

- Agricultural Contracting
- Civil Laboratories
- Civil Works
- Pavement Surfacing
- Roadmarking
- Utilities

HOW IS THE QUALIFICATION ACHIEVED?

The qualification will take around 3-6 months to complete. Achievement is through a combination of on-job learning and practical activities and candidates must complete all core components.

WHERE CAN IT TAKE YOU?

This is a standalone qualification for those focusing solely on managing contracts within the Infrastructure Works Industry.

However, this qualification may build on the New Zealand Certificate in Infrastructure Works (Site Supervision) Level 4 NZQA Ref: 2617. For those who want to manage infrastructure works projects, the New Zealand Certificate in Infrastructure Works (Projects) Level 5 NZQA Ref: 2619 is recommended.

BENEFITS OF THIS QUALIFICATION

FOR YOU	FOR YOUR EMPLOYER
<ul style="list-style-type: none"> ▪ Formal recognition of your skills and knowledge – approved by industry ▪ Become highly skilled in your field ▪ Enhances your career prospects ▪ Provides a springboard to further training and higher qualifications 	<ul style="list-style-type: none"> ▪ Employees can work with limited supervision ▪ Meets compliance requirements ▪ Increased productivity ▪ Higher standards – less rework ▪ Greater safety awareness

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REPLACEMENT INFORMATION:

This qualification has replaced the National Certificate in Infrastructure Works (Contract Management) (Level 5) NZQA Ref: 1653

ENTRY REQUIREMENTS:

People seeking entry into this programme should be working in a contract management or similar role within the Infrastructure Works Industry.

UNIT STANDARD	LEVEL 5 (QUALIFICATION VERSION 1) NZQA REF: 2618	LEVEL	CREDIT
	MODULE.1 ALL OF THE FOLLOWING ARE REQUIRED:		
26798	Demonstrate knowledge of infrastructure works contracts	5	6
25871	Carry out infrastructure works contract estimating, tendering, and related procedures	5	15
	MODULE.2 ALL OF THE FOLLOWING ARE REQUIRED:		
6433	Interpret contract documents for planning an infrastructure works project	5	10
25872	Develop and implement a project plan to deliver on an infrastructure works contract	5	15

FURTHER INFORMATION

BROCHURE VERSION 1

WANT TO ENROL OR FIND OUT MORE? CONTACT US AND WE'LL PUT YOU IN TOUCH WITH YOUR LOCAL CUSTOMER SERVICE ACCOUNT MANAGER

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Connexis ITO
Level 13, Simpl House
40 Mercer Street
Wellington
askus@connexis.org.nz
0800 486 626