

# RESOURCE ORDER FORM

Email to [admin@connexis.org.nz](mailto:admin@connexis.org.nz)



## ORDER DETAILS

Assessor Name		Assessor Number
Company Name		
Delivery Address (Not a PO Box address)		NZQA Provider #
Phone Number		Order Date
Email Address		

ID / Code	Description	Version	Quantity	Unit Cost	Total Cost
PH	Postage and Handling		1	10.00	10.00
* See page 2 for price list, example order and explanatory notes. Please ensure a copy of your logo is provided with this form.					.00

## PAYMENT OPTIONS

<input type="checkbox"/> Credit Card
Card Type: <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa
Name on Credit Card:
Card Number:
Expiry Date: / Signature:

<input type="checkbox"/> Invoice
Order Number:
Address for invoice:
Or Email:

<b>Office use only:</b>							
Database	<input type="text"/>	Courier Ref	<input type="text"/>	Quality Ref	<input type="text"/>	Invoice #	<input type="text"/>

For quotes and enquiries:  
Phone 0800-437-486

## PRICE LIST

ID / Code	Description	Per	Total Cost
(NZQF ID)	Trainee Notes and Assessment (for any Unit Standard)	Set	25.00
(NZQF ID)	Assessor Guide (for any Unit Standard)	Copy	25.00
LOGO	Compulsory cost to add your logo (see note below)	Set	25.00
PH	Postage and handling	Order	10.00
SO	Special requirements	Quote	POA

## EXAMPLE ORDER

ID / Code	Description	Version	Quantity	Unit Cost	Total Cost
6436	Inspect civil construction plant and equipment		10	25.00	250.00
6436	Assessor guide		1	25.00	25.00
6464	Manage civil plant and equipment		10	25.00	250.00
6464	Assessor guide		1	25.00	25.00
LOGO	Cost to add logo		2	25.00	50.00
PH	Postage and Handling		1	10.00	10.00
					<b>324.00</b>

## PLEASE NOTE

- Pricing excludes GST.
- A \$50 minimum per order to cover administration
- Pricing does not include NZQA reporting fees.
- Any credits reported through Connexis will be invoiced separately.
- If you would like an Assessor Guide, please list this on a separate line.
- If you do not note a version number, we will send you the latest version.
- Postage and handling fee is applicable to all orders and subject to review at any time.
- Please allow up to ten working days for delivery of resources, from receipt of your order.
- Each new edition of a unit standard resource will incur a logo fee for your first order only.
- You must have Consent to Assess with NZQA for any Unit Standards you report as achieved.
- Please describe any special requirements you may have. We will contact you to arrange a quote.
- Secondary schools and Industry employers may receive a discounted rate for individual units resources, for any enquires please contact [admin@connexis.org.nz](mailto:admin@connexis.org.nz)
- See <http://www.nzqa.govt.nz/qualifications-standards/standards/> for unit standard IDs and descriptions.