

This must be attached to all submissions for pre-assessment moderation approval of self-developed assessment materials.

Organisation/Assessor name:

Contact person name:

Physical address:

(for courier)

Contact phone no.:

Email:

Unit standard no.:

Version:

### Acceptance and signature – this **MUST** be signed before pre-assessment moderation will occur

1. I understand that pre-assessment moderation is charged at \$120.00 plus GST per hour.
2. I understand that these materials cannot be used for assessment until pre-assessment moderation is completed and approval is given in writing by Connexis.

Signature:

Date:

### Please ensure you have included the following documents with this submission

- A copy of the unit standard  
This **MUST** be the correct version and match your assessment material
- Assessment materials (e.g. workbooks, evidence, answer sheets)
- Assessment guide with model answers/judgement statements
- Mapping matrix showing how/where the resources/assessment activities match the unit standard
- A copy of completed internal pre-assessment moderation