

This cover sheet is to accompany all post-assessment moderations being sent to your moderator. When sending to your moderator, attach this coversheet to the front of your assessment samples and;

- Forward the samples together, not separately, if by courier
- Forward a link, or send a scanned copy of the assessments, if via email
- Send in all documentation that impacted your assessment decisions:
  - Supporting Evidence: Plans, Tailgates, H&S Forms etc.
  - Photographs

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### Please complete this section

Moderation Plan

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Provider Name

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Assessor Name

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Email address

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Phone number

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Please send your submission to your allocated Moderator:

Mentor moderator  
and address details

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Unit Standard Number and Title	No of Samples

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If you have any queries regarding the moderation process, feel free to contact the Quality Assurance team at [quality@connexis.org.nz](mailto:quality@connexis.org.nz).

