

## Connexis Assessor Registration Form

Please complete this form if you wish to apply for:

- Connexis Assessor registration
- Assessor Re-registration
- Scope extension
- Or if you need to update your current details

Ensure you complete all relevant areas below, and return with supporting documentation to:

Email: [quality@connexis.org.nz](mailto:quality@connexis.org.nz)

Post: Quality Assurance, Connexis, PO Box 2759, Wellington 6011

Quality Assurance will acknowledge receipt of your application. Successful applicants will be notified of their approved Scope of Registration, and for new applications any post-assessment moderation requirements to support this application process.

Application Type			
<input type="checkbox"/>	<b>New Assessor Application</b> <i>Complete all parts of this application</i>	<input type="checkbox"/>	<b>Change of Employer or Contact Details</b> <i>Complete Parts 1, 2, 3, 6 and 8.</i>
<input type="checkbox"/>	<b>Re-Registration</b> Assessor Registration No: <i>Complete parts 1, 2, 3, and 8</i>	<input type="checkbox"/>	<b>Extension of Scope</b> Assessor Registration No: <i>Complete Parts 1, 2, 3, 4, 5, 7, &amp; 8</i>

Please indicate below which industry you intend to apply/re-register to assess in:

- Civil Infrastructure**
- Electricity Supply**     *Distribution*     *Transmission*
- Telecommunications**
- Temporary Traffic Management**
- NZDEP**     *Civil*     *Electrical (see additional evidence required - Part 6)*
- Wheels, Rollers and Tracks (16701, 16702 and 16703) only.**  
*Note: for W, R, T applications, Part 4 Scope Request is not required to be completed, and Part 6 see additional evidence required*
- Other:** (identify other industry(ies) you are assessing for):

## Part 1 - Personal details

Please complete ALL areas below, to enable to us to communication with you most effectively.

Title:		First name(s):	
Surname:		Preferred Name:	

## Part 2 – Address Details

NSN number:		Date of birth:	
Home address:		Post code:	
Home phone:		Email:	
Employer:		Work phone:	
Work address:		Mobile:	

✓ Please identify your preferred delivery option for courier packages:  Home Address  Employer Address

## Part 3 - Assessor Type

Re-registering as:

<input type="checkbox"/> <b>Connexis Workplace Assessor</b> An assessor who completes and reports assessment results for employees within their own workplace.  Employees are in Connexis Training Agreements	<input type="checkbox"/> <b>Independent Assessor</b> An assessor who completes and reports assessment results for people employed in their own workplace or other workplaces under contract.  Employees are in a Connexis Training Plan.  If report credits for workplaces other than your own, please list them here:
<input type="checkbox"/> <b>Provider Assessor</b> A provider assessor is employed by, and will reports assessment results to Connexis or its own accreditation	<input type="checkbox"/> <b>Casual Assessor</b> An assessor contracted to assess people in any workplace who are not in a formal training agreement with Connexis.  Please list workplaces you report casual credit for:

## Part 4 - Assessor Scope Request:

**Place a tick (☑) in the boxes** next to the qualification(s) you are requesting for your scope that are within your field of expertise. Your Scope application will be reviewed by the Connexis QA Team, and where appropriate a Technical Advisor. If unsure of which qualification you are wanting to assess, contact your CSAM for guidance and then tick (☑) the relevant boxes below.

**Note:** If this section below is not fully completed QA is unable to allocate the qualifications to you.

**Note:** Not all unit standards within the qualification programme will be assigned to your scope of registration either because they are considered “off job” or no resources have been developed.

### Agriculture

- |  |   |
|--|---|
| <input type="checkbox"/> 2728 NZC Rural Contracting L3 | <input type="checkbox"/> 3984 NZC Agrichemical Application L4 |
| <input type="checkbox"/> Crop Production               | <input type="checkbox"/> Aquatic Strand                       |
| <input type="checkbox"/> Harvesting                    | <input type="checkbox"/> Broadacre Strand                     |
| <input type="checkbox"/> Vegetation                    | <input type="checkbox"/> Tree and Vine Horticultural Strand   |
|  | <input type="checkbox"/> Targeted Weed Strand                 |
|  | <input type="checkbox"/> Total Vegetation Control Strand      |

### Leadership and Health and Safety

- |  |  |
|--|--|
| <input type="checkbox"/> 2453 NZC in Business (Introduction to Team Leadership) L3 | <input type="checkbox"/> 3533 NZC in Workplace Health and Safety Practice L3 |
| <input type="checkbox"/> 2456 NZC in Business (First Line Management) L4           |  |

### Telecommunications

- |   |  |
|---|--|
| <input type="checkbox"/> 3767 NZC in Telecommunications L3    | <input type="checkbox"/> 4415 Micro-Credential in Connect Me – Telecommunications L3 |
| <input type="checkbox"/> Copper Network Infrastructure Strand |  |
| <input type="checkbox"/> Optical Fibre Network Network Strand |  |
| <input type="checkbox"/> Transmission Network Strand          |  |

## Civil

- 1714 NZD in Engineering Practice L6 - Civil
- 2522 NZC in Infrastructure Works L2
- 2617 NZC in Infrastructure Works (Single Site Supervision) L4
- 2618 NZC in Infrastructure Works (Contract Management) L5
- 2619 NZC Infrastructure Works Projects L5
- 2692 NZC in Civil Engineering Laboratory L4
  - Aggregate Strand
  - Asphalt Strand
  - Bitumen Strand
  - Concrete Strand
  - Field Investigation Strand
  - Soil Strand
- 2693 NZC in Civil Engineering Laboratory L5
  - Aggregate Strand
  - Asphalt Strand
  - Bitumen Strand
  - Concrete Strand
  - Field Investigation Strand
  - Soil Strand
- 2725 NZC in Infrastructure Works (Civil) L4
  - Earthworks Strand
  - Road Construction Strand
  - Road Maintenance Strand
- 2957 NZC in Surveying L4
- 2958 NZC in Hydrographic Surveying L4
- 3179 NZC in Infrastructure Procurement Procedures L6
- 3180 NZD in Infrastructure Asset Management L6
- 3234 NZC in Roadmarking L2
  - Piloting Strand
  - Raised Pavement Markers Strand
- 3775 NZC in Infrastructure Works (Bitumen Surfacing Construction)
- 3782 NZC in Infrastructure (Forestry Earthworks) L4
- 3856 NZC in Infrastructure Works L3
  - Civil Work
  - Bitumen Surfacing
  - Forestry Earthworks
  - Piling and Deep Foundations
  - Pipeline
  - Plant Operation Strand
- 3858 NZC in Infrastructure Works (Pipeline Construction and Maintenance) L4
  - Drinking Water Strand
  - Wastewater and Stormwater Strand
  - Trenchless Technologies
- 3966 NZC in Infrastructure (Piling) L4
- 4190 Temporary Traffic Management (TTM) (see additional requirements page 5)
  - General Worker
  - TTM Worker
  - Non-Practising for Trainers
  - Practising
- 4263 NZC in Traffic Incident Management L3
- 4436 NZC in Infrastructure Plant Operations L3
- 4439 NZC in Civil Infrastructure Bulk Earthworks L3
- 4440 NZC in Infrastructure Works L3

## Micro-credentials - Civil

- 4438 Micro-Credential in Infrastructure Worksites L3
- 4430 Micro-Credential in Intro to Infrastructure Works L2

## Electrical

- |                                 |   |                               |  |
|---------------------------------|---|-------------------------------|--|
| <input type="checkbox"/> 1714   | NZD in Engineering Practice L6 –<br>Electrical  | <input type="checkbox"/> 3687 | NZC in Electricity Supply (Operation) L4<br><input type="checkbox"/> Hydro Strand                  |
| <input type="checkbox"/> 2136   | NZC in Electricity Supply (Introductory)<br>L2<br><input type="checkbox"/> Electrical Works Strand  | <input type="checkbox"/> 3721 | NZC in Electricity Supply (Network<br>Control) L4  |
| <input type="checkbox"/> 2197v1 | NZC in Electricity Supply (Line<br>Mechanic Distribution)   | <input type="checkbox"/> 3988 | NZC in Electricity Supply (Traction Line)<br>(Level 4)   |
| <input type="checkbox"/> 2197v2 | NZC in Electricity Supply (Line<br>Mechanic Distribution)<br><input type="checkbox"/> Live Low Voltage Lines  | <input type="checkbox"/> 4204 | NZC in Electrical Trade (Level 4) with<br>strands in General Electrical, and<br>Electricity Supply |
| <input type="checkbox"/> 2227   | NZC in Electricity Supply (Cable Jointer<br>High Voltage) L4  | <input type="checkbox"/> 4243 | NZC in Electricity Supply (Utility<br>Arboriculture) (Level 3)                                     |
| <input type="checkbox"/> 3535   | NZC in Electricity Supply (Power<br>Technician) L5  | <input type="checkbox"/> 4437 | Micro-Credential in Power Up –<br>Electricity Supply L2  |
| <input type="checkbox"/> 3586   | NZC in Electricity Supply (Fault<br>Response and Switching) L4<br><input type="checkbox"/> Fault Response<br><input type="checkbox"/> Network Switching | <input type="checkbox"/> 4495 | Micro-Credential in Switched On –<br>Electricity Supply L2   |

## Individual Unit Standards

Connexis assigns assessors all available unit standards within requested, and approved, qualification programmes above, excluding 'off job' and unit standards without resources.

However, if you wish to assess specialist or individual unit standards or have created your own resources for a unit standard, please identify those unit standards below, AND outline the reason why you are requesting them, including Trainee name and training plan details.

## Part 5 – Referee Nomination

Two referees, who may be a manager, supervisor, or a technical/industry expert, must complete this section attesting the applicant has industry skills, knowledge and experience to assess the unit standard(s) indicated in this application.

### 1. Referee details

1. Referee name			
Contact details	Phone:		Email
Employer			
Position held with Employer			
Relationship to applicant			
Referee signature:	Date:		

### 2. Referee details

1. Referee name			
Contact details	Phone:		Email
Employer			
Position held with Employer			
Relationship to applicant			
Referee signature:	Date:		

## Part 6 - Workplace Endorsement

Workplace Owner/Manager/Director details

A manager, supervisor or technical expert must complete this section to endorse the applicant to assess the unit standard(s) indicated in this application in the workplace.

Nominator name			
Contact details	Phone:		Email
Employer			
Position held with Employer			
Relationship to applicant			
Nominator signature:	Date:		

## Part 7 - Evidence of skills and experience

**Work history, qualifications, and trade endorsements**

Provision of these documents is **COMPULSORY** for all assessor applications.

- Proof of identification e.g. copy of Drivers license, birth certificate, or passport
- Copies of relevant qualifications/certificates/registrations, including 4098 or equivalent
- Full Work History/Curriculum Vitae (CV) **OR**  No change to Work History/CV

**Note:** All requests for Transmission qualifications to work on Transpower's assets will be allocated in conjunction with Transpower's training provider Grid Skills.

Additional evidence as indicated below (Tick ✓) for attached documents:

- Wheels, Rollers and Tracks (WRT) applications** – Copy of current driver's licence (both sides)  
You will also need to be, and provide evidence of being, a registered course provider with NZTA prior to assessing
- NZDEP** applicant's evidence of current membership and Practice Area Assessor with Engineering NZ
- NZTA Temporary Traffic Management (TTM) assessor.** Applicants must be supported by NZTA and provide a copy of:
  - NZTA approval (or warrant) for TTM Assessor or Trainer
  - Current STMS L1 or L2/3 warrant

**Note:** Scope for all TTM unit standards will only be approved if evidence of NZTA warrant and assessor/trainer status is provided, and confirmation from NZTA.

## Part 8 - Applicant Signature

I have read the Consent and Moderation Requirements (CMR) relevant to my requested scope and the Consent, Moderation and Assessment Policies and Procedure (CMAPP). I am therefore fully aware of my obligations in the event my application is approved. I hereby declare that the information and evidence submitted by me in this application is true and correct.

Assessor:

Date