

## Connexis Registered Assessor Form

Please complete this form if you wish to apply for:

- Connexis Assessor registration
- Assessor Re-registration
- Scope extension
- Change Assessor details

Ensure you complete all relevant areas below, and return with supporting documentation to:

Email: [quality@connexis.org.nz](mailto:quality@connexis.org.nz)

Post: Quality Assurance, Connexis, PO Box 2759, Wellington 6011

Quality Assurance will acknowledge receipt of your application. Successful applicants will be notified of their approved Scope of Registration, and for new applications any post-assessment moderation requirements to support this application process.

### Application Type

<input type="checkbox"/> <b>New Assessor Application</b> <i>Complete all parts of this application</i>	<input type="checkbox"/> <b>Extension of Scope</b> Assessor Registration No: <i>Complete Parts 1, 2, 3, 4, 5, 7, &amp; 8</i>
<input type="checkbox"/> <b>Re-Registration</b> Assessor Registration No: <i>Complete parts 1, 2, 3, &amp; 8</i>	<input type="checkbox"/> <b>Change of Assessor Details</b> Assessor Registration No: <i>Complete parts 1, 2, 3, &amp; 8</i>

**Please indicate below which industry you intend to assess in:**

- |   |   |
|---|---|
| <input type="checkbox"/> Civil Infrastructure         | <input type="checkbox"/> Electricity Supply |
| <input type="checkbox"/> Temporary Traffic Management | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> NZDEP- see Part 7            | <input type="checkbox"/> Civil              |
| <input type="checkbox"/> Wheels, Rollers, and Tracks  | <input type="checkbox"/> Electrical         |
| 16701, 16702 and 16703 - see Part 7                   |   |
| <input type="checkbox"/> Other                        |   |

**Note:** for WRT applications, Part 4 Scope Request is not required to be completed.

Identify other industries you are assessing for: \_\_\_\_\_

### Part 1 - Personal details

Please complete **ALL** areas below, to enable to us to communication with you most effectively.

Title:		First name(s):	
Surname:		Preferred Name:	
NSN number:		Date of birth:	
Company:		Position:	

**Ethnicity:** *Please select up to three.*

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> NZ European                      | <input type="checkbox"/> NZ Māori      | <input type="checkbox"/> Australian |
| <input type="checkbox"/> Cook Island Māori                | <input type="checkbox"/> British/Irish | <input type="checkbox"/> Filipino   |
| <input type="checkbox"/> Samoan                           | <input type="checkbox"/> Fijian        | <input type="checkbox"/> Chinese    |
| <input type="checkbox"/> Other <i>Please state:</i> _____ |  |                                     |

**Please state iwi affiliation/s:**

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**Part 2 – Contact Details**

Personal Mobile:		Business Mobile:	
Employer:		Personal Email:	
Work address:		Home Address:	

✓ **Please identify your preferred delivery option for courier packages:**  Home Address  Work Address

*The email provided above will be used for Correspondence / Portal Logins.*

**Alternative Email:** *If you would like us to keep an alternative email on file as a backup.*

## Part 3 - Assessor Type

<p><input type="checkbox"/> <b>Inhouse Workplace Assessor</b></p> <p>An assessor who completes and reports assessment results for employees within their own workplace.</p> <p>Employees are in Connexis Training Agreements.</p> <p><b>Please state workplace employed by:</b></p>	<p><input type="checkbox"/> <b>External (Independent) Assessor</b></p> <p>An assessor who completes and reports assessment results for people employed in their own workplace or other workplaces under contract.</p> <p>Employees are in a Connexis Training Plan.</p> <p><b>Please list workplaces you report credit for:</b></p>
<p><input type="checkbox"/> <b>Provider Assessor</b></p> <p>Assessor who is employed or contracted by an NZQA registered training organisation. The provider assessor reports assessment results for Connexis learners using Connexis accreditation. <i>The assessor may not have the assessor scope, can skip part 4.</i></p>	<p><input type="checkbox"/> <b>Casual Assessor</b></p> <p>An assessor contracted to assess people in any workplace who are not in a formal training agreement with Connexis.</p> <p><b>Please list workplaces you report casual credit for:</b></p>

## Part 4 - Assessor Scope Request:

**Place a tick (☑) in the boxes** next to the qualification(s) you are requesting for your scope that are within your field of expertise. Your Scope application will be reviewed by the Connexis QA Team, and where appropriate a Technical Advisor. If unsure of which qualification you are wanting to assess, contact your CSAM for guidance and then tick (☑) the relevant boxes below.

**Note:** If this section below is not fully completed QA is unable to allocate the qualifications to you.

**Note:** Not all unit standards within the qualification programme will be assigned to your scope of registration either because they are considered “off job” or no resources have been developed.

### Agriculture

- |  |   |
|--|---|
| <input type="checkbox"/> 2728 NZC Rural Contracting L3 | <input type="checkbox"/> 3984 NZC Agrichemical Application L4 |
| <input type="checkbox"/> Crop Production               | <input type="checkbox"/> Aquatic Strand                       |
| <input type="checkbox"/> Harvesting                    | <input type="checkbox"/> Broadacre Strand                     |
| <input type="checkbox"/> Vegetation                    | <input type="checkbox"/> Tree and Vine Horticultural Strand   |
|  | <input type="checkbox"/> Targeted Weed Strand                 |
|  | <input type="checkbox"/> Total Vegetation Control Strand      |

### Leadership and Health and Safety

- |  |  |
|--|--|
| <input type="checkbox"/> 2453 NZC in Business (Introduction to Team Leadership) L3 | <input type="checkbox"/> 2462 NZC in Project Management L4                   |
| <input type="checkbox"/> 2456 NZC in Business (First Line Management) L4           | <input type="checkbox"/> 3533 NZC in Workplace Health and Safety Practice L3 |

## Civil

- 1714 NZD in Engineering Practice L6 - Civil
- 2522 NZC in Infrastructure Works L2
- 2617 NZC in Infrastructure Works (Single Site Supervision) L4
- 2618 NZC in Infrastructure Works (Contract Management) L5
- 2619 NZC Infrastructure Works Projects L5
- 2692 NZC in Civil Engineering Laboratory L4
  - Aggregate Strand
  - Asphalt Strand
  - Bitumen Strand
  - Concrete Strand
  - Field Investigation Strand
  - Soil Strand
- 2693 NZC in Civil Engineering Laboratory L5
  - Aggregate Strand
  - Asphalt Strand
  - Bitumen Strand
  - Concrete Strand
  - Field Investigation Strand
  - Soil Strand
- 2725 NZC in Infrastructure Works (Civil) L4
  - Earthworks Strand
  - Road Construction Strand
  - Road Maintenance Strand
- 2957 NZC in Surveying L4
- 2958 NZC in Hydrographic Surveying L4
- 3179 NZC in Infrastructure Procurement Procedures L6
- 3180 NZD in Infrastructure Asset Management L6
- 3234 NZC in Roadmarking L2
  - Piloting Strand
  - Raised Pavement Markers Strand
- 3235 NZC in Roadmarking L3
- 3236 NZC in Roadmarking L4
  - Testing Strand
- 3775 NZC in Infrastructure Works (Bitumen Surfacing Construction)
- 3782 NZC in Infrastructure (Forestry Earthworks) L4
- 3856 NZC in Infrastructure Works L3
  - Civil Work
  - Bitumen Surfacing
  - Forestry Earthworks
  - Piling and Deep Foundations
  - Pipeline
  - Plant Operation Strand
- 3858 NZC in Infrastructure Works (Pipeline Construction and Maintenance) L4
  - Drinking Water Strand
  - Wastewater and Stormwater Strand
  - Trenchless Technologies
- 3966 NZC in Infrastructure (Piling) L4
- 4190 Temporary Traffic Management (TTM) (see additional requirements part 7)
  - General Worker
  - TTM Worker
  - Non-Practising for Trainers
  - Practising
- 4263 NZC in Traffic Incident Management L3
- 4436 NZC in Infrastructure Plant Operations L3
- 4439 NZC in Civil Infrastructure Bulk Earthworks L3
- 4440 NZC in Infrastructure Works L3
- 4441 NZC in Infrastructure Works (Pipe Installation) L4
- 4430 Micro-Credential in Intro to Infrastructure Works L2
- 4438 Micro-Credential in Infrastructure Worksites L3

## Electrical

- |                               |   |                               |  |
|-------------------------------|---|-------------------------------|--|
| <input type="checkbox"/> 1714 | NZD in Engineering Practice L6 –<br>Electrical  | <input type="checkbox"/> 3687 | NZC in Electricity Supply (Operation) L4<br><input type="checkbox"/> Hydro Strand                  |
| <input type="checkbox"/> 2136 | NZC in Electricity Supply (Introductory)<br>L2<br><input type="checkbox"/> Electrical Works Strand  | <input type="checkbox"/> 3721 | NZC in Electricity Supply (Network<br>Control) L4  |
| <input type="checkbox"/> 2197 | NZC in Electricity Supply (Line<br>Mechanic Distribution)<br><input type="checkbox"/> Live Low Voltage Lines Strand                                     | <input type="checkbox"/> 3793 | NZC in Wind Farm Maintenance L4  |
| <input type="checkbox"/> 2227 | NZC in Electricity Supply (Cable Jointer<br>High Voltage) L4  | <input type="checkbox"/> 3988 | NZC in Electricity Supply (Traction Line)<br>(Level 4)   |
| <input type="checkbox"/> 3535 | NZC in Electricity Supply (Power<br>Technician) L5  | <input type="checkbox"/> 4204 | NZC in Electrical Trade (Level 4) with<br>strands in General Electrical, and<br>Electricity Supply |
| <input type="checkbox"/> 3586 | NZC in Electricity Supply (Fault<br>Response and Switching) L4<br><input type="checkbox"/> Fault Response<br><input type="checkbox"/> Network Switching | <input type="checkbox"/> 4243 | NZC in Electricity Supply (Utility<br>Arboriculture) (Level 3)                                     |
|                               |   | <input type="checkbox"/> 4261 | NZC in Wind Farm Maintenance L3  |
|                               |   | <input type="checkbox"/> 4437 | Micro-Credential in Power Up –<br>Electricity Supply L2  |
|                               |   | <input type="checkbox"/> 4261 | NZC in Wind Farm Maintenance L3  |

## Telecommunications

- |                               |   |                               |   |
|-------------------------------|---|-------------------------------|---|
| <input type="checkbox"/> 3767 | NZC in Telecommunications L3<br><input type="checkbox"/><br><input type="checkbox"/> Copper Network Infrastructure<br>Strand<br><input type="checkbox"/> Optical Fibre Network Strand<br><input type="checkbox"/> Transmission Network Strand | <input type="checkbox"/> 4415 | Micro-Credential in Connect Me –<br>Telecommunications L3 |
|-------------------------------|---|-------------------------------|---|

## Gateway

Please indicate if you are interested to assess Gateway students for the following areas:

- Civil Infrastructure (Level 2)
- Electricity Supply (Level 2)
- Telecommunications (Level 3)

We will contact you if there is a need for more assessors in the area you have indicated.

**Please note that under the Children’s Act (2014) we are required to carry out a police check, as the Gateway program works with secondary school students.**

## Individual Unit Standards

Connexis assigns assessors all available unit standards within requested, and approved, qualification programmes above, excluding 'off job' and unit standards without resources.

However, if you wish to assess specialist or individual unit standards or have created your own resources for a unit standard, please identify those unit standards below, AND outline the reason why you are requesting them, including Trainee name and training plan details.

## Part 5 – Referee Nomination

Two referees, who may be a manager, supervisor, or a technical/industry expert, must complete this section attesting the applicant has industry skills, knowledge, and experience to assess the unit standard(s) indicated in this application.

### 1. Referee details

1. Referee name				
Contact details	Phone:		Email	
Employer				
Position held with Employer				
Relationship to applicant				
Referee signature: ..... Date: .....				

### 2. Referee details

1. Referee name				
Contact details	Phone:		Email	
Employer				
Position held with Employer				
Relationship to applicant				
Referee signature: ..... Date: .....				

## Part 6 - Workplace Endorsement

Workplace Owner/Manager/Director details

A manager, supervisor or technical expert must complete this section to endorse the applicant to assess the unit standard(s) indicated in this application in the workplace.

Nominator name			
Contact details	Phone:		Email
Employer			
Position held with Employer			
Relationship to applicant			
Nominator signature: .....		Date: .....	

## Part 7 - Evidence of skills and experience

**Work history, qualifications, and trade endorsements**

Provision of these documents is **COMPULSORY** for all assessor applications.

- Proof of identification e.g., copy of Driver's license, birth certificate, or passport
- Copies of relevant qualifications/certificates/registrations, including 4098 or equivalent
- Full Work History/Curriculum Vitae (CV)

**Note:** All requests for Transmission qualifications to work on Transpower's assets will be allocated in conjunction with Transpower's training provider Grid Skills.

Additional evidence as indicated below (Tick ✓) for attached documents:

- Wheels, Rollers, and Tracks (WRT) applications** – Copy of current driver's licence (both sides)  
You will also need to be, and provide evidence of being, a registered course provider with NZTA prior to assessing
- NZDEP** applicant's evidence of current membership and Practice Area Assessor with Engineering NZ
- NZTA Temporary Traffic Management (TTM) assessor.** Applicants must be supported by NZTA and provide a copy of:
  - NZTA approval (or warrant) for TTM Assessor or Trainer
  - Current STMS L1 or L2/3 warrant



## Part 8 - Applicant Signature

I have read the Consent and Moderation Requirements (CMR) relevant to my requested scope

In the event my application is approved I understand that I must comply with Connexis Te Pūkenga Assessor policy and procedures to maintain assessor registration.

I hereby declare that the information and evidence submitted by me in this application is true and correct.

Assessor: .....

Date .....