

Connexis Assessor Application Form

Please ensure you complete all the required sections below and attach the relevant supporting documentation before you send it to:

Email: quality@connexis.org.nz

Post: Quality Assurance, Connexis, PO Box 2759, Wellington 6011

Quality Assurance will acknowledge your application on receipt. If your Assessor application is approved, you will be notified and advised of the post-assessment moderation requirements to complete your registration. An assessment scope will be approved once you have been registered. When your scope extension is approved, you will be notified, and a copy of your approved Assessment Scope sent to the email provided below.

PART 1: Application Type

Please indicate the type of application you are submitting.	
<input type="checkbox"/>	New Assessor Application <i>Complete ALL parts of this application.</i> Please tick if you wish to apply to assess Connexis learners.
<input type="checkbox"/>	Extension of Scope <i>Complete Parts 1, 2, 3, 4, 5, 7, & 8</i> Please tick if you wish to add programmes to your assessment scope. Assessor Registration No:
<input type="checkbox"/>	Change of Assessor Details <i>Complete parts 1, 2, 3, & 8</i> Please tick if you have changed workplace or contact details. Assessor Registration No:

Please complete **ALL** areas below, to enable us to communicate with you most effectively.

First name(s):			
Surname:		Preferred Name:	
NSN number:		Date of birth:	

Ethnicity: *Please select up to three.*

NZ European

NZ Māori

Australian

Cook Island Māori

British/Irish

Filipino

Samoan

Fijian

Chinese

Other *Please state:* _____

Please provide iwi affiliations:

PART 2: Contact Details

Please provide at least one mobile phone number. The work email will be used for all communications and accessing the Assessor Portal.

Personal Mobile:		Work Mobile:	
Work email:		Alternative email:	
Employer/Company name:		Position:	
Work address:		Home Address:	

Please indicate your preferred address for courier packages: Home Work

PART 3: Assessor Application Type

Please indicate the assessor type for new applications or assessors updating details.

<input type="checkbox"/>	<p>Workplace Assessor</p> <p>An assessor who assesses learners for their employer in-house within an approved scope using the approved Connexis assessments.</p>
<input type="checkbox"/>	<p>External Assessor</p> <p>An assessor who completes and reports assessment results for people from other workplaces within an approved scope using the Connexis assessments.</p> <p>Some external assessors are contracted by Connexis on an as-needed basis to assess part of or whole approved programmes for learners enrolled in training agreements.</p> <p>External assessors who report casual credits towards single unit/skill standards required for Waka Kotahi license endorsements or TTM warrants are not contracted by Connexis.</p> <p>Compulsory: Please list workplaces you intend to assess learners for:</p>
<input type="checkbox"/>	<p>Provider Assessor</p> <p>An assessor who is employed or contracted by an NZQA-registered tertiary education organisation (TEO).</p> <p>Connexis recommends that tutors who work for TEOs subcontracted to Connexis are registered so they receive the latest assessment and moderation information. They can report using Connexis scope or their TEOs. Therefore, if the applicant does not require a Connexis assessor scope, they can skip PART 4.</p> <p>All other Provider assessors report credits for unit/skill standards within the registered provider's accreditation scope.</p>

PART 4: Assessor Scope Request

Tick the box next to the qualification(s) you are requesting scope approval for. Please ensure that the programmes are within your field of expertise.

Your scope application will be reviewed by the Connexis QA Team, and where appropriate, by a Technical Advisor. If unsure of which qualification you want to assess, contact your CSAM for guidance.

Note: If this section is not completed, the QA team are unable to allocate a scope to you.

Note: Not all unit standards within the qualification programme will be assigned to your scope, either because they are considered “off job” or there are no assessment materials available.

AGRICULTURE

- 3984v1 NZC Agrichemical Application L4
 - Aquatic Strand
 - Broadacre Strand
 - Tree and Vine Horticultural Strand
 - Targeted Weed Strand
 - Total Vegetation Control Strand

HEALTH AND SAFETY

- 3533v1 NZC in Workplace Health and Safety Practice L3

CIVIL INFRASTRUCTURE

- 1714v2 NZD in Engineering Practice L6 - Civil
- 2522v2 NZC in Infrastructure Works L2
- 2617v2 NZC in Infrastructure Works (Single Site Supervision) L4
- 2618v2 NZC in Infrastructure Works (Contract Management) L5
- 2619v2 NZC Infrastructure Works Projects L5
- 2692v2 NZC in Civil Engineering Laboratory L4
 - Aggregate Strand
 - Asphalt Strand
 - Bitumen Strand
 - Concrete Strand
 - Field Investigation Strand
 - Soil Strand
- 2693v2 NZC in Civil Engineering Laboratory L5
 - Aggregate Strand
 - Asphalt Strand
 - Bitumen Strand
 - Concrete Strand
 - Field Investigation Strand
 - Soil Strand
- 2725v2 NZC in Infrastructure Works (Civil) L4
 - Earthworks Strand
 - Road Construction Strand
 - Road Maintenance Strand

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- 2957v2 NZC in Surveying L4
 - 2958v2 NZC in Hydrographic Surveying L4
 - 3179v2 NZC in Infrastructure Procurement Procedures L6
 - 3180v2 NZD in Infrastructure Asset Management L6
 - 3234v2 NZC in Roadmarking L2
 - Piloting Strand
 - Raised Pavement Markers Strand
 - 3235v3 NZC in Roadmarking L3
 - 3236v3 NZC in Roadmarking L4
 - Testing Strand
 - 3775v1 NZC in Infrastructure Works (Bitumen Surfacing Construction)
 - 3782v1 NZC in Infrastructure (Forestry Earthworks) L4
 - 3856v1 NZC in Infrastructure Works L3
 - Civil Work
 - Bitumen Surfacing
 - Forestry Earthworks
 - Piling and Deep Foundations
 - Pipeline
 - 3858v2 NZC in Infrastructure Works (Pipeline Construction and Maintenance) L4
 - Drinking Water Strand
 - Wastewater and Stormwater Strand
 - Trenchless Technologies
 - 3966v1 NZC in Infrastructure (Piling) L4
 - 4190v1 Temporary Traffic Management (TTM) (see additional requirements part 7)
 - General Worker
 - TTM Worker
 - Non-Practising for Trainers
 - Practising
 - 4263v1 NZC in Traffic Incident Management L3
 - 4436v1 NZC in Infrastructure Plant Operations L3
 - 4439v1 NZC in Civil Infrastructure Bulk Earthworks L3
 - 4440v1 NZC in Infrastructure Works L3
 - 4441v1 NZC in Infrastructure Works (Pipe Installation) L4

ELECTRICAL

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- 1714v2 NZD in Engineering Practice L6 – Electrical
 - 2136v3 NZC in Electricity Supply (Introductory) L2
 - Electrical Works Strand
 - 2197v2 NZC in Electricity Supply (Line Mechanic Distribution)
 - Live Low Voltage Lines Strand
 - 2227v3 NZC in Electricity Supply (Cable Joints High Voltage) L4
 - 33kV Strand
 - 3535v2 NZC in Electricity Supply (Power Technician) L5
 - 3586v2 NZC in Electricity Supply (Fault Response and Switching) L4
 - Fault Response
 - Network Switching
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- 3687v1 NZC in Electricity Supply (Operation) L4
 - Hydro Strand
 - 3721v2 NZC in Electricity Supply (Network Control) L4
 - 3793v2 NZC in Wind Farm Maintenance L4
 - 3988v1 NZC in Electricity Supply (Traction Line) (Level 4)
 - 4204v1 NZC in Electrical Trade (Level 4) with strand in Electricity Supply
 - 4243v1 NZC in Electricity Supply (Utility Arboriculture) (Level 3)
 - 4261v1 NZC in Wind Farm Maintenance L3
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TELECOMMUNICATIONS

- 3767v3 NZC in Telecommunications L3
 - Copper Network Infrastructure Strand
 - Optical Fibre Network Strand
 - Transmission Network Strand

Gateway

Please tick one or more of the following options to apply to

- 4437v1 MC in Power Up – Electricity Supply L2
- 4430v1 MC in Intro to Infrastructure Works L2
- 4438v1 MC in Infrastructure Worksites L3

Please note that under the Children’s Act (2014), Connexis is required to carry out a police check for all Gateway applicants wishing to assess secondary school students enrolled in Gateway programmes as part of the approval process.

Assessing individual unit/skill standards

Please list the unit or skill standard/s that are not part of an approved programme that you wish to assess below:

Unit/skill#	Title	Level	Credit	Reason for request

Please note that you must use Connexis pre-assessment moderated assessment materials to assess learners.

PART 7: Evidence of Skills

Please ensure you provide all the relevant documents to support your application.

- A. Provision of these documents is **COMPULSORY** for all assessor applications.
- Proof of identification e.g., copy of Driver's license, birth certificate, or passport
 - Copies of relevant qualifications/certificates/registrations, including 4098 or equivalent
 - Full Work History/Curriculum Vitae (CV)

Note: All requests for Transmission qualifications to work on Transpower's assets will be allocated in conjunction with Transpower's training provider Grid Skills.

B. Additional evidence as indicated below (Tick ✓) for attached documents:

- Wheels, Rollers, and Tracks (WRT) applications** – Copy of current driver's licence (both sides)
You will also need to be, and provide evidence of being, a registered course provider with NZTA prior to assessing.
- NZDEP** applicant's evidence of current membership and Practice Area Assessor with Engineering NZ.
- NZTA Temporary Traffic Management (TTM) assessor.** Applicants must be supported by NZTA and provide a copy of:
 - NZTA approval (or warrant) for TTM Assessor or Trainer
 - Current STMS L1 or L2/3 warrant

PART 8: Applicants Signature

I have read the Consent and Moderation Requirements (CMR) relevant to my requested scope.

In the event my application is approved I understand that I must comply with Connexis. Assessor policy and procedures to maintain assessor registration.

I hereby declare that the information and evidence submitted by me in this application is true and correct.

Assessor:

Date