



2024 Event Agenda



In partnership with Connexis

9.30am - 2.00pm

Event Date:	22 May 2024
Co-Host Contact:	Jessica Tod 027 266 0716 Jessica.tod@countiesenergy.co.nz
Event Address:	14 Glasgow Road Pukekohe
Event Capacity:	12 – 18 Students
PPE Gear Required by attendees:	All attendees will be required to wear closed toe footwear. Long Sleeves, Long Trousers.
PPE Gear Supplied by Co-Host:	Hi Vis (supplied by Connexis) Helmet (chinstraps?), safety glasses, safety boots, overalls (cal rated), wet weather gear (weather depending). We will need to know the shoe and clothing size of each student plus numbers at least three weeks in advance to order in.
Connexis Marketing Attendee:	TBC
Connexis CSAM Attendee:	TBC
Connexis SLT Attendee:	TBC
VIP Media Attendee:	TBC
Schools Registered and Attending:	



What does your event look like

10:45am - Activity 1: Walk through customer services and NOC operations. Depending on numbers split into groups run other two activities. Activity 2: Cable locations. Activity 3: Crane Operation/competition.
 12:30pm - Lunch provided by co-hosts. Hand over to Connexis to finish the day.

Time	Activity	Responsible Co-Host Connexis
9.30am	Students arrive on site. Meet and hand out lanyards, Hi-Vis Vests Check PPE Gear, Hand out PPE Gear if supplied by Co-Host.	CEL Connexis
9.45am	Welcome: Introduction, About, Health & Safety for site	CEL Connexis
9.55am	Connexis presentation – introducing Girls with Hi-Vis®	Connexis
10.00am	Hear from Women in industry – What they love about their job, how they got into it, what they would encourage students to take away from the day	CEL Connexis
10.45am	Break out into activities – Hands on (30mins) Group One: <i>Walk through Customer Service & NOC operations</i> Group Two: <i>Cable locations</i> Group Three: <i>Crane Operation/competition</i>	CEL
10.45am	ALL Groups 2 nd Rotation Hands on (30mins) Group One: <i>Crane Operation/competition</i> Group Two: <i>Walk through Customer Service & NOC operations</i> Group Three: <i>Cable locations</i>	CEL
11.15am	ALL Groups 3 rd Rotation Hands on (30mins) Group One: <i>Cable locations</i> Group Two: <i>Crane Operation/competition</i> Group Three: <i>Walk through Customer Service & NOC operations</i>	CEL
12.30pm	Lunch (Supplied by Co-Host) GWHV Survey	CEL
1.00pm	What Next Roles in the Industry within the business Gateway / Cadetships / Work Experience / Apprenticeships	CEL
	Connexis Training Pathways	Connexis
1.00pm	Wrap Up – Q&A	CEL
1.15pm	Presentations	Connexis
2.00pm	Close and Students Departs	



2024 HEALTH AND SAFETY



Site Location	14 Glasgow Road Pukekohe
Parking (Available on site)	Yes
Event Start Time	9.30am
Event Finish Time	2.00pm
Site Manager (Person meeting students)	Jessica Tod
Site H&S Manager (Person in charge of H&S)	Christopher Davies
Site Medical Officer (Person in charge of medical)	Mandy Weston – Occupational Nurse
Medical Centre (Address and phone number of nearest medical Centre)	Urgent care Franklin Ltd 12 Glasgow Road Pukekohe Ph 09 238 6610
Site Map (Please provide a map of the site, showing emergency equipment, Assembly Point and emergency exit routes)	