



2024 Event Agenda



In partnership with Connexis

9.30am - 2.00pm

Event Date:	24 June 2024
Co-Host Contact:	Wei Siew Leong 021 374 084 Weisiew.leong@downer.co.nz
Event Address:	4 / 750 Lower Queen St Richmond Nelson
Event Capacity:	20 Students
PPE Gear Required by attendees:	All attendees will be required to wear closed toe footwear. Long Sleeves, Long Trousers.
PPE Gear Supplied by Co-Host:	HI VIs Vest – Connexis Supply
Connexis Marketing Attendee:	TBC
Connexis CSAM Attendee:	TBC
Connexis SLT Attendee:	TBC
VIP Media Attendee:	TBC
Schools Registered and Attending:	



What does your event look like

Events will be confirmed closer to the date. These may include; Visit Water treatment Plant and test water, Underground service location, Talking on radios and harness on truck.

Depending on weather and what projects we will be working on at that time some of the activities may change to include a site visit.

Time	Activity	Responsible Co-Host Connexis
9.30am	Students arrive on site. Meet and hand out lanyards, Hi-Vis Vests Check PPE Gear, Hand out PPE Gear if supplied by Co-Host.	Downer NZ Connexis Drew Hayes
9.45am	Welcome: Introduction, About, Health & Safety	Downer NZ Shaw Elmsley
9.55am	Connexis presentation – introducing Girls with Hi-Vis®	Connexis
10.00am	Hear from Women in industry – What they love about their job, how they got into it, what they would encourage students to take away from the day Ice Breaker Activity	Downer NZ
10.15am	Break Out into Activities – Hands on activities /Tour (30mins) Group one: <i>Visit water treatment plant and test the water</i> Group Two: <i>Underground Services Locate</i> Group Three: <i>Talking on the radios and harness on Truck</i>	
11.00am	Break Out into Activities – Hands on activities /Tour (30mins) Group one: <i>Talking on the radios and harness on Truck</i> Group Two: <i>Visit water treatment plant and test the water</i> Group Three: <i>Underground Services Locate</i>	
11.45am	Break Out into Activities – Hands on activities /Tour (30mins) Group one: <i>Underground Services Locate</i> Group Two: <i>Talking on the radios and harness on Truck</i> Group Three: <i>Visit water treatment plant and test the water</i>	
12.00pm	Lunch (Supplied by Co-Host) GWHV Survey	
12.30pm	What Next? Roles in the industry within the business Gateway / Cadetships / Work Experience / Apprenticeships	Downer NZ
12.45pm	Connexis training pathways	Connexis
1.00pm	Wrap Up – Q&A	
1.15pm	Presentations MVP Award, Group Photo	
2.00pm	Close and Students depart	



Girls with Hi-Vis® is a Connexis Ultimit initiative - encouraging more women to join the industry



2024 HEALTH AND SAFETY



Site Location	4 / 750 Lower Queen St Richmond Nelson
Parking (Available on site)	Yes
Event Start Time	9.30am
Event Finish Time	2.00pm
Site Manager (Person meeting students)	Drew Hayes – Emma Vibert
Site H&S Manager (Person in charge of H&S)	Shaw Elmsly
Site Medical Officer (Person in charge of medical)	Emma Vibert, Shaw Elmsly, Michaela, Shaunni
Medical Centre (Address and phone number of nearest medical Centre)	Cambridge Medical Centre 07 827 7184