



2024 Event Agenda



In partnership with Connexis

9.15am - 2.00pm

Event Date:	29 May 2024
Co-Host Contact:	Dan Quinn 021 904 412 Dan.quinn@mill.co.nz
Event Address:	Marlborough Lines 4 Taylor Pass Road Blenheim
Event Capacity:	20
PPE Gear Required by attendees:	All attendees will be required to wear closed toe footwear.
PPE Gear Supplied by Co-Host:	Hi Vis (supplied by Connexis)
Connexis Marketing Attendee:	TBC
Connexis CSAM Attendee:	TBC
Connexis SLT Attendee:	TBC
VIP Media Attendee:	TBC
Schools Registered and Attending:	



What does your event look like

Start the day with introductions and welcome from the senior management team. Female staff will talk about their experiences and careers at Marlborough Lines. We then move onto three interactive stations where you can learn more about what a day in the life of working for a lines company is all about. Electrical Area, Arborist Area, Overhead / Underground Area.

Time	Activity	Responsible Co-Host Connexis
9.15am	Students arrive on site. Meet and hand out lanyards, Hi-Vis Vests Check PPE Gear, Hand out PPE Gear if supplied by Co-Host.	Co-Host
9.30am	Welcome: Introduction, About, Health & Safety for site	Co-Host
9.45am	Connexis presentation – introducing Girls with Hi-Vis®	Connexis
9.50am	Hear from Women in industry – What they love about their job, how they got into it, what they would encourage students to take away from the day	Co-Host
10.15am	Break out into activities – Hands on (30mins) Group One: <i>Electrical Workshop / Electrician Area</i> Group Two: <i>Arborist Area</i> Group Three: <i>Overhead / Underground Area</i>	Co-Host
11.00am	Morning Tea	
11.15am	ALL Groups 2 nd Rotation Hands on (30mins) Group One: <i>Arborist Area</i> Group Two: <i>Overhead / Underground Area</i> Group Three: <i>Electrical Workshop / Electrician Area</i>	Co-Host
12.00pm	ALL Groups 3 rd Rotation Hands on (30mins) Group One: <i>Overhead / Underground Area</i> Group Two: <i>Electrical Workshop / Electrician Area</i> Group Three: <i>Arborist Area</i>	Co-Host
12.45pm	Lunch (Supplied by Co-Host) GWHV Survey	
1.15pm	What Next Roles in the Industry within the business Gateway / Cadetships / Work Experience / Apprenticeships	Co-Host
	Connexis Training Pathways	Connexis
1.30pm	Wrap Up – Q&A	Co-Host
1.45pm	Presentations	Connexis
2.00pm	Close and Students Departs	



2024 HEALTH AND SAFETY



Site Location	4 Taylor Pass Road Blenheim
Parking (Available on site)	Yes
Event Start Time	9.15am
Event Finish Time	2.00pm
Site Manager (Person meeting students)	Dan Quinn
Site H&S Manager (Person in charge of H&S)	Rebeca Clifton
Site Medical Officer (Person in charge of medical)	
Medical Centre (Address and phone number of nearest medical Centre)	Wairau Hospital (Opposite the Site)
Site Map (Please provide a map of the site, showing emergency equipment, Assembly Point and emergency exit routes)	