



2024 Event Agenda



Mosgiel

In partnership with Connexis and BCITO

9.00am – 12.30pm

Date of Event:	14 May 2024
Co-Host Contact:	Philippa Myers 027 771 6955 philippa.myers@placemakers.co.nz
Address of Event:	34 Carncross St, Mosgiel
Event Capacity:	15
PPE Gear Required: <i>Note: Students do not have access to Safety Footwear. If this is a requirement this will need to be supplied by the co-host.</i>	Closed toe shoes/boots
PPE Gear Supplied by Co-Host: <i>Note: GWHV will supply Hi Vis Vests</i>	
BCITO Attendee:	TBC
Connexis Attendee:	TBC
BCITO SLT Attendee:	TBC
VIP Media Attendee:	TBC
Photographer:	TBC

Girls with Hi-Vis® is a Connexis Ultimit initiative - encouraging more women to join the industry



Schools Attending:	TBC
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What does your event look like

The students will go to the frame and truss plant for a site tour

There will be a hands-on activity with the students being able to rotate between building a picnic table, creating their own chopping boards and hearing from inspirational women in the industry.

Time	Activity (Guide only)	Responsible
9:00am	Students arrive on site. Meet and hand out lanyards, Hi-Vis Vests	Placemakers – Connexis BCITO
9:05am	Welcome: Introduction, About, Health and Safety for site	Placemakers
9:15am	Introducing Girls with Hi-Vis® and BCITO	Connexis BCITO
9:25am	Hear from Women in the industry/company – What they love about their job, how they got into it, what they would encourage students to take away from the day	Placemakers
9:35am	Frame and Truss Tour	Placemakers
9:55am	Morning Tea	BCITO
10:10am	Hands on Activity - Build a picnic table	Work Force Central Dunedin
10:50am	New Dunedin Hospital Site Presentation	Placemakers
11:00am	Hands on Activity - Create a chopping board	Placemakers
12:00pm	Lunch	BCITO
12.25pm	What next? BCITO Apprenticeships, Gateway	BCITO
12:35pm	Students Depart	



2024 HEALTH AND SAFETY



Mosgiel

Site Location	34 Carncross St, Mosgiel
Parking (Available on site)	yes site has carparking available
Event Start Time	9am
Event Finish Time	12.30pm
Site Manager (Person meeting students)	Philippa Myers
Site H&S Manager (Person in charge of H&S)	Philippa Myers
Site Medical Officer (Person in charge of medical)	Philippa Myers
Medical Centre (Address and phone number of nearest medical Centre)	Gordan Road Medical Centre, 96 Gordan Rd, 03 489 8881
Site Map (Please provide a map of the site, showing emergency equipment, Assembly Point and emergency exit routes)	



BCITO | PlaceMakers - Mosgiel

Identified Risks	Controls (Eliminate, substitute, Isolate, Engineering, Environment, Administration)	Risk Rating after Controls	Person Responsible
Visitors to Site Lack of site/activity risk awareness	Visitors on site are to be briefed, upon arrival, of site activities and minimum site/task specific risks and controls. Visitors are to be constantly supervised	L	Philippa Myers
Trip / Falling	Visitors shall be protected from tripping or falling through constant supervision and monitoring. Barriers, covers and edge	L	Philippa Myers
Noise Proximity to plant and machinery operation	Visitors will be removed from the immediate vicinity of the source of any plant or machinery noise, where there is an immediate risk of hearing damage.	L	Philippa Myers
Pedestrian interaction Struck by moving vehicles	Visitors shall be issued and wear hi-vis	L	Philippa Myers
Other:	Traffic Management: Visitors will be briefed on the specifics of the traffic management plan on this site	L	Philippa Myers