



## 2025 Event Agenda

### Electrinet – Gisborne - In partnership with Connexis

All events will be hosted at the Host Company's premises in partnership with Connexis.

<b>Date of Event:</b>	5 June 2025
<b>Time:</b>	9.30am – 2.00pm
<b>Host Company Contact:</b>	Belinda Irving   <a href="mailto:belinda.irving@electrinet.nz">belinda.irving@electrinet.nz</a>   021 910 712
<b>Address of Event:</b>	168 Carnarvon Street, Gisborne
<b>Site Manager:</b>	TBC
<b>Onsite medical Officer:</b>	TBC
<b>Health &amp; safety person on site for the event:</b>	TBC
<b>Medical Centre:</b>	TBC
<b>Event Capacity:</b>	20 Pax max   15 Students, 3 Teachers, 2 Connexis Staff
<b>PPE Gear Required:</b>	Students are to wear Long Sleeve Tops, Long Pants, Closed in Shoes/Footwear. Hair Tied Up. No Crocs
<b>PPE Gear Supplied by Host Company:</b>	Electrinet will supply PPE required for tasks. Connexis will supply Hi-Vis Vests
<b>Connexis Customer Service Manager attending:</b>	
<b>Connexis Staff attending:</b>	
<b>What does the event look like:</b>	EWP Operation – A chance to operate and go up in a truck mounted EWP part of this experience will be learning about the PPE required and checks needed prior to working. (Note: this is an outdoor activity) High Voltage Cable Jointing 101 – Experience the world of high voltage cable jointing. Using a heat shrinking methods to terminate cable. Each stage of preparation will be on display, with hands on exposure using tools and equipment for the job.
<b>Health &amp; Safety Plan:</b>	TBC

**2025 EVENT TEMPLATE**  
**Electrinet, Gisborne**  
**5 June 2025**

Time	Activity	Responsible
9.30am	Students arrive on site. Meet, Hi-Vis Vests, Check PPE Gear, Light morning tea on arrival	Connexis/Electrinet
9.45am	Welcome: Introduction, Health & Safety Induction. What we do at Electrinet, Tail Gates	Lee/Belinda
9.55am	Connexis presentation – introduction Girls with Hi Vis	
10.00am	Hear from Women in industry – What they love about their job, how they got into it and what they would encourage students to take away from the day	Annabelle Simone
10.15am	Break out into activities: Group One: EWP Operation Streetlights Group Two: High Voltage Cable Jointing 101 Group Three: Careers day..... Group Four: Plumbing	Belinda Simone/.... Ryder/ Willy Jaegar/Annabelle Lourence
10.45am	All Groups rotate	
11.15am	All Groups rotate	
12.00pm	Lunch	
12.30pm	All Groups rotate	Belinda
12.45pm	Connexis Training Pathways, Roles in the Industry within this business, Apprenticeships, Gateway	Connexis
1.00pm	Wrap up and Q & A	Connexis
1.15pm	Presentations (Tool box) Quiz, Spot Prizes TBC	Electrinet
2.00pm	Close and depart	

## 2025 RISK ASSESSMENT

The following Risk Assessment and Mitigation Plan (RAMP) relates to the site where the event will take place. The Event risks have been assessed and rated as per the following 3 tables; these ratings have then been applied in the RAMP.

**Likelihood – Table 1**

Descriptor	Description
<i>Rare</i>	The risk may only occur in exceptional circumstances
<i>Unlikely</i>	The risk could occur at some time
<i>Moderate</i>	The risk will occur at some time
<i>Likely</i>	The risk will occur in most circumstances
<i>Almost certain</i>	The risk is expected to occur in most circumstances

**Consequences – Table 2**

Descriptor	Description
<i>Minor</i>	First aid treatment only
<i>Moderate</i>	Medical treatment required (paramedic or ambulance)
<i>Major</i>	Extensive injuries
<i>Catastrophic</i>	Fatality

**Level of risk – Table 3 (likelihood multiplied by consequences)**

**Likelihood | Consequences**

	<i>Insignificant</i>	<i>Minor</i>	<i>Moderate</i>	<i>Major</i>	<i>Catastrophic</i>
<i>Rare</i>	L	L	M	S	S
<i>Unlikely</i>	L	L	M	S	H
<i>Moderate</i>	L	M	S	H	H
<i>Likely</i>	M	S	S	H	H
<i>Almost certain</i>	M	S	H	H	H

H	High Risk
S	Significant Risk
M	Medium Risk
L	Low Risk

**Electrinet – Gisborne**  
**2025 RISK ASSESSMENT is supplied as separate documents**