



2025 Event Agenda

Fulton Hogan – Napier - In partnership with Connexis

All events will be hosted at the Host Company's premises in partnership with Connexis.

Date of Event:	18 June 2025
Time:	9.30am - 2.00pm
Host Company Contact:	Hermione Cairns hermione.cairns@fultonhogan.com 027 248 4427
Address of Event:	30 Severn St, Pandora, Napier
Site Manager:	Hermione Cairns
Onsite medical Officer:	Doug Cushing
Health & safety person on site for the event:	Doug Cushing
Medical Centre:	City Medical, 24/7 Urgent Medical Care, 76 Wellesley Road, Napier 06 835 4999
Event Capacity:	28 Pax max 24 Students, 2 Teachers, 2 Connexis Staff
PPE Gear Required:	Students are to wear Long Sleeve Tops, Long Pants, Closed in Shoes/Footwear. Warm Clothes. Raincoat/Jacket No Crocs
PPE Gear Supplied by Host Company:	Fulton Hogan will supply PPE Gear required. Connexis will supply Hi-Vis Vests
Connexis Customer Service Manager attending:	
Connexis Staff attending:	
What does the event look like:	Fulton Hogan delivers high-quality infrastructure to improve the lives of people in Australia and New Zealand, every day. Our 9,000 strong team works in every kind of weather, creating, connecting, and caring for communities. After 90 years in business, we believe resilient infrastructure will help tackle the challenges of a changing world, and we will continue to invest and innovate to play our part. Come along and join Fulton Hogan to see what working for this infrastructure company looks like. Hear from some great leaders in Fulton Hogan and experience some hands-on activities.
Health & Safety Plan:	TBC

2025 EVENT TEMPLATE

Fulton Hogan, Napier - 18 June 2025

Time	Activity (Guide Only)	Who's Responsible
9.30am	Students arrive on site. Register Hand out lanyards, Hi-Vis Vests, Check PPE, Hand out PPE Gear if supplied by Host Company. *Light morning tea on arrival if Host Company feels this is important	Fulton Hogan Connexis
9.45am	Host Company Welcome Introduction, About, Health and Safety for site	Fulton Hogan
9.55am	Connexis Presentation Introducing Girls with Hi-Vis® This is important as it sets the scene about what the event is about.	Connexis
10.00am	Hear from Women in the Industry / Company What they love about their jobs, their journey to this role, what they would encourage students to take away from the day.	Fulton Hogan
10.15am	Rotation 1 - Break out into groups to do hands on activities	Fulton Hogan
	Group one: (TBC)	
	Group two: (TBC)	
	Group three: (TBC)	
11.00am	Rotation 2 - Break out into groups to do hands on activities	Fulton Hogan
	Group one: (TBC)	
	Group two: (TBC)	
	Group three: (TBC)	
11.45am	Lunch Break Lunch is supplied by Host Company	Fulton Hogan
12.15pm	Rotation 3 - Break out into groups to do hands on activities	Fulton Hogan
	Group one(TBC)	
	Group two: (TBC)	
	Group three: (TBC)	
12.45pm	What Next Host Company to explain what roles there are within the industry / their business and how they can go about applying for these. Does the Host Company offer Gateway, Cadetships, Work Experience, Apprenticeships	Fulton Hogan
1.00pm	Connexis Training Pathways. Gateway and opportunities Survey	Connexis
1.15pm	Wrap up Q&A	Fulton Hogan
1.30pm	Presentations MVP Award, Group Photo, hand out support packs	Fulton Hogan Connexis
2.00pm	Close and Students Depart	

2025 RISK ASSESSMENT

The following Risk Assessment and Mitigation Plan (RAMP) relates to the site where the event will take place. The Event risks have been assessed and rated as per the following 3 tables; these ratings have then been applied in the RAMP.

Likelihood – Table 1

Descriptor	Description
<i>Rare</i>	The risk may only occur in exceptional circumstances
<i>Unlikely</i>	The risk could occur at some time
<i>Moderate</i>	The risk will occur at some time
<i>Likely</i>	The risk will occur in most circumstances
<i>Almost certain</i>	The risk is expected to occur in most circumstances

Consequences – Table 2

Descriptor	Description
<i>Minor</i>	First aid treatment only
<i>Moderate</i>	Medical treatment required (paramedic or ambulance)
<i>Major</i>	Extensive injuries
<i>Catastrophic</i>	Fatality

Level of risk – Table 3 (likelihood multiplied by consequences)

Likelihood | Consequences

	<i>Insignificant</i>	<i>Minor</i>	<i>Moderate</i>	<i>Major</i>	<i>Catastrophic</i>
<i>Rare</i>	L	L	M	S	S
<i>Unlikely</i>	L	L	M	S	H
<i>Moderate</i>	L	M	S	H	H
<i>Likely</i>	M	S	S	H	H
<i>Almost certain</i>	M	S	H	H	H

H	High Risk
S	Significant Risk
M	Medium Risk
L	Low Risk

Fulton Hogan – Napier 2025 RISK ASSESSMENT

Identified Risks	Controls (Eliminate, substitute, Isolate, Engineering, Environment, Administration)	Risk Rating after Controls	Person Responsible
Visitors to Site Lack of site/activity risk awareness	1. Visitors on site are to be briefed, upon arrival, of site activities and minimum site/task specific risks and controls. 2. Visitors are to be constantly supervised and monitored, for exposure and proximity to site/task hazards and risks.	Low	Hermione Cairns / Doug Cushing
Trip / Falling	1. Visitors shall be advised on the site trips and falls and provide with the correct procedure for alighting and accessing plant: 3 points of contact always. 2. Barriers, covers and edge protection will be used in instances there may be a risk. 3. Site is flat and lace up steel toe boots to be worn for uneven surface	Low	Hermione Cairns / Doug Cushing
Noise Proximity to plant and machinery operation	1. Visitors will be removed from the immediate vicinity of the source of any plant or machinery noise, where there is an immediate risk of hearing damage and hearing protection will be worn.	Low	Hermione Cairns / Doug Cushing
Pedestrian interaction Struck by moving vehicles	1. Visitors shall be issued and wear hi-vis vests. 2. Visitors shall be issued and wear hard hats if required. 3. Visitors shall be briefed on exclusion zones around mobile plant. 4. Mobile Plant operation shall require the allocation of a spotter. 5. Mobile plant movements shall require the allocation of a spotter. 6. Plant exclusion zones shall be established and communicated to visitors. 7. Area where the activities for the day will take place area will be cordoned off.	Low/Med	Hermione Cairns / Doug Cushing
Other:			