



## 2025 Event Agenda

### Meridian – Manapouri Hydro Station - In partnership with Connexis

All events will be hosted at the Host Company's premises in partnership with Connexis.

<b>Date of Event:</b>	12 June 2025
<b>Time:</b>	8.450am - 4.00pm   Confirmed closer to the date
<b>Host Company Contact:</b>	Mel Schauer   <a href="mailto:mel.schauer@meridianenergy.co.nz">mel.schauer@meridianenergy.co.nz</a>   021 733 931
<b>Address of Event:</b>	Manapouri Hydro Power Station   Depart and Return from Pearl Harbour
<b>Site Manager:</b>	Brian Sinclair
<b>Onsite medical Officer:</b>	All staff are first aid trained
<b>Health &amp; safety person on site for the event:</b>	Steve Herbst
<b>Medical Centre:</b>	Fiordland Medical Centre, 25 Luxmore Drive, Te Anau, 03 249 7007
<b>Event Capacity:</b>	36 Pax max   30 Students, 4 Teachers, 2 Connexis Staff
<b>PPE Gear Required:</b>	Students are to wear Long Sleeve Tops, Long Pants, Closed in Shoes/Footwear. Warm Clothing No Crocs Long hair is to be tied up and no loose jewellery
<b>PPE Gear Supplied by Host Company:</b>	Meridian will supply Hard Hats, Overalls, foam ear plugs, Safety Glasses and safety gloves. Connexis will supply Hi-Vis Vests
<b>Connexis Customer Service Manager attending:</b>	
<b>Connexis Staff attending:</b>	
<b>What does the event look like:</b>	To Introduce students to what working in technical, trade and engineering roles look like. Opportunity to try hands on activities. Conversations with meridian Women (and Men) in trade, technical and engineering roles. Find out about meridian's apprenticeship programme. Site Tour
<b>Health &amp; Safety Plan:</b>	TBC

## 2025 EVENT TEMPLATE – Meridian – Manapouri Hydro Station

### 12 June 2025

Time	Activity (Guide Only)	Who's Responsible
8.45am   TBC	Students arrive on site. Register  Hand out lanyards, Hi-Vis Vests, Check PPE, Hand out PPE Gear if supplied by Host Company.  *Light morning tea on arrival if Host Company feels this is important	Meridian – Manapouri Hydro Station   Connexis
9.45am	Host Company Welcome <i>Introduction, About, Health and Safety for site</i>	Meridian – Manapouri Hydro Station
9.55am	Connexis Presentation	Connexis
10.00am	Hear from Women in the Industry / Company What they love about their jobs, their journey to this role, what they would encourage students to take away from the day.	Meridian – Manapouri Hydro Station
10.15am	<b>Rotation 1</b> - Break out into groups to do hands on activities	Meridian – Manapouri Hydro Station
	Group one: (Activity / Tour – 30mins)	
	Group two: (Activity / Tour – 30mins)	
	Group three: (Activity / Tour – 30mins)	
11.00am	<b>Rotation 2</b> - Break out into groups to do hands on activities	Meridian – Manapouri Hydro Station
	Group one: (Activity / Tour – 30mins)	
	Group two: (Activity / Tour – 30mins)	
	Group three: (Activity / Tour – 30mins)	
11.45am	<b>Lunch Break</b> <b>Lunch will be supplied by Connexis</b>	Connexis
12.15pm	<b>Rotation 3</b> - Break out into groups to do hands on activities	Meridian – Manapouri Hydro Station
	Group one: (Activity / Tour – 30mins)	
	Group two: (Activity / Tour – 30mins)	
	Group three: (Activity / Tour – 30mins)	
12.45pm	What Next Explain what roles there are within the industry / their business and how they can go about applying for these. Gateway, Cadetships, Work Experience, Apprenticeships	Meridian – Manapouri Hydro Station
1.00pm	Connexis Training Pathways. Gateway and opportunities Survey	Connexis
1.15pm	Wrap up Q&A	Meridian – Manapouri Hydro Station
1.30pm	Presentations MVP Award, Group Photo, hand out support packs	Meridian – Manapouri Hydro Station   Connexis
4.00pm   TBC	Close and Students Depart	

## 2025 RISK ASSESSMENT

The following Risk Assessment and Mitigation Plan (RAMP) relates to the site where the event will take place. The Event risks have been assessed and rated as per the following 3 tables; these ratings have then been applied in the RAMP.

**Likelihood – Table 1**

Descriptor	Description
<i>Rare</i>	The risk may only occur in exceptional circumstances
<i>Unlikely</i>	The risk could occur at some time
<i>Moderate</i>	The risk will occur at some time
<i>Likely</i>	The risk will occur in most circumstances
<i>Almost certain</i>	The risk is expected to occur in most circumstances

**Consequences – Table 2**

Descriptor	Description
<i>Minor</i>	First aid treatment only
<i>Moderate</i>	Medical treatment required (paramedic or ambulance)
<i>Major</i>	Extensive injuries
<i>Catastrophic</i>	Fatality

**Level of risk – Table 3 (likelihood multiplied by consequences)**

**Likelihood | Consequences**

	<i>Insignificant</i>	<i>Minor</i>	<i>Moderate</i>	<i>Major</i>	<i>Catastrophic</i>
<i>Rare</i>	L	L	M	S	S
<i>Unlikely</i>	L	L	M	S	H
<i>Moderate</i>	L	M	S	H	H
<i>Likely</i>	M	S	S	H	H
<i>Almost certain</i>	M	S	H	H	H

H	High Risk
S	Significant Risk
M	Medium Risk
L	Low Risk

**Meridian – Manapouri Hydro Station  
2025 RISK ASSESSMENT is to be provided**